

# MINOR PLAT APPLICATION

York County, Nebraska

APPLICATION FEE: \$25.00

**This application form MUST BE FILLED OUT COMPLETELY and ALL REQUIRED COPIES (as indicated below) MUST BE ATTACHED: (If application is incomplete it shall not be processed and shall be returned to the applicant)**

**SUBMIT APPLICATION, ATTACHMENTS AND FEE PAYMENT TO THE YORK COUNTY ZONING ADMINISTRATOR**

Name of owner of real estate being subdivided: \_\_\_\_\_

Address of owner: \_\_\_\_\_

Telephone No. of Owner: \_\_\_\_\_

Name of Surveyor: \_\_\_\_\_ Telephone No. of Surveyor: \_\_\_\_\_

Date this Application is filed with Zoning Administrator: \_\_\_\_\_

Date Application Fee of \$25.00 was paid: \_\_\_\_\_

**REQUIRED MINOR PLAT AND CERTIFICATIONS:**

Original and one (1) copy of proposed minor subdivision plat containing ALL of the following:

- ✓ Plat drawing and legal description:
  - all monuments and markers found and set
  - location and purpose of any applicable easements
  - base flood elevation (if property is located in a flood hazard area)
- ✓ Required Certifications: (Refer to wording of Certifications in Section 503.04, Subsections 12,13,15 and 16 of the York County, Nebraska Subdivision Regulations)
  - Notarized Signature of Owner(s) on Owner's Certificate
  - Surveyor signature on Surveyor's Certificate
  - York County Board of Commissioners Certificate
  - York County Treasurer Certificate
  - York County Registrar of Deeds Certificate

**ZONING ADMINISTRATOR CHECKLIST**

- ✓ Proposed tract complies with minimum lot size requirements of zoning regulations \_\_\_Yes \_\_\_No
- ✓ Proposed tract complies with the one dwelling per quarter-quarter section limitation of zoning regulations (if applicable) \_\_\_Yes \_\_\_No
- ✓ Plat and Certifications comply with the subdivision regulation requirements \_\_\_Yes \_\_\_No
- ✓ Minor Subdivision signed by County Board Chairperson upon recommendation \_\_\_Yes \_\_\_No
- ✓ Plat original returned to Applicant for recordation \_\_\_Yes \_\_\_No

\_\_\_\_\_  
Signature of Zoning Administrator

\_\_\_\_\_  
Date